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to aid HCFA in convening one such meeting with the Tribes. The focus of the meeting will be HCFA's responses to Tribal recommendations on: modifications to be made in HCFA's proposed consultation strategy; method for consulting with the Tribes; calculation of the encounter rate for 2000; the definition of an encounter; out of plan reimbursement under Medicaid managed care; and Tribal participation in the waiver process. Tribes provided recommendations on these issues in because they were asked to do so by HCFA during the Tribal consultation meetings held earlier this year. Inherent in the consultation process is the need to provide technical assistance to help Tribes address the problems they encounter in administering their health care programs.

Our ultimate goal is to determine the types of technical assistance requests that occur most frequently and to convene a workshop(s) to address those requests in order to maximize our resources while meeting the technical assistance needs of as many tribes as possible. As an initial step towards this goal, it is critical to determine the types of information and technical assistance that would benefit tribes most in serving their community under HCFA's programs. While we understand that HCFA needs to provide tribes fundamental background information about our programs to promote better communications between HCFA and the tribes, we also realize that tribes require specialized information to run their programs effectively. Tribes are in the best position to identify their specific technical assistance needs. Consequently, this IA will provide for a survey of tribal health directors to identify those areas in which HCFA should target its technical assistance efforts.

IV. Scope of Work and Responsibilities

IHS will:

- + Enter into an agreement with NIHB, to perform the tasks noted below.
- + Ensure that the tasks specified below are performed in accordance with the statement of work and by the due dates in the schedule of deliverables.
- + Refer any inquiries from NIHB regarding this project to the HCFA Project Officer for disposition.
- + Participate in the meetings that NIHB has with HCFA, as noted below, to discuss the deliverables.
- + Provide its recommendations for agenda topics, speakers, and areas in which tribes require technical assistance to address HCFA-related issues.
- + Provide other information and technical assistance to HCFA and NIHB, as necessary, to help achieve the objectives of this effort and facilitate completion of the tasks noted below.