

**Timeline for the FY 2002 Budget Formulation**  
2/9/2000

<b>Date</b>	<b>Description</b>	<b>Recommendations</b>
January 11-12, 2000	<p>FY 2002 Minneapolis Regional Training for Aberdeen, Bemidji and Nashville Area teams.</p> <p>Hotel:</p> <p style="padding-left: 40px;">Doubletree Hotel Minneapolis Airport; 7901-24th Ave. South Bloomington, MN 55425</p> <p style="padding-left: 40px;">\$85/Single Guest Room Rate</p> <p>There is a free shuttle from the airport to the hotel which runs every 30 minutes from 5:00 a.m. until 10:00 p.m. The hotel is located next to a large mall offering alternate restaurants for the attendees.</p>	<p>Individuals should call in their reservations - <b>612-854-2244</b> and guarantee with a credit card by <b>December 10, 1999.</b></p> <p>Each area team must bring at least one laptop and an Envison/powerpoint projector to the training. Teams will need this equipment for the FY 2002 electronic workbook training.</p>
January 13-14, 2000	<p>FY 2002 Seattle Regional Training for Alaska, Billings, California, and Portland Area teams.</p> <p>Hotel:</p> <p style="padding-left: 40px;">Warwick Hotel – <b>Seattle</b> 401 Lenora Street Seattle, WA</p> <p style="padding-left: 40px;">\$104/Single Guest Room Rate</p> <p>The hotel is located in downtown Seattle offering alternate restaurants within walking distance for the attendees.</p>	<p>Individuals should call in their reservations - <b>206-443-4300</b> and guarantee with a credit card by <b>December 17, 1999.</b></p> <p>Each area team must bring at least one laptop and an Envison/powerpoint projector to the training. Teams will need this equipment for the FY 2002 electronic workbook training.</p>

January 19, 2000	Draft FY 2001 Congressional Budget Justification (CJ) due to DHHS-Assistant Secretary of Management & Budget. All info using FY2001 budget request numbers still embargoed until February 7, 2000, the official release date.	
January 26-27, 2000	FY 2002 Albuquerque Regional Training for Albuquerque, Navajo, Oklahoma, Phoenix, and Tucson Area teams. Hotel: Sheraton Uptown – <b>Albuquerque.</b> 2600 Louisiana Boulevard, NE Albuquerque, NM 87110  \$60/Single Guest Room Rate  The hotel is located next to a mall and alternate restaurants.	Individuals should make reservations by calling <b>505-881-0000</b> and guarantee with credit card by <b>December 23, 1999.</b>  Each area team must bring at least one laptop and an Envison/powerpoint projector to the training. Teams will need this equipment for the FY 2002 electronic workbook training.
February 2, 2000	Final FY 2001 Congressional Budget Justification due to DHHS – Assistant Secretary for Management & Budget.	
February 7, 2000	President submits FY 2001 Budget Request to Congress. Embargo on the FY 2001 Budget is lifted.	Begin briefing I/T/Us, and Congress on FY 2001 IHS Budget Request.
February 9 - 10, 2000	Formulation Process Evaluation meeting between NCEO Steering committee, FY 2001 Tribal/Urban Workgroup, HQ Budget Team and Mr. Lincoln	Final FY 2002 planning base numbers provided by HQ to Area EO's and team representatives.  Location: Rockville, MD
February – March 30, 2000	Area Budget Formulation Meetings to be conducted.	

March 31, 2000	Area I/T/U 2002 Budget Recommendations due into IHS HQE.	Deadline for completed FY 2002 Area team recommendations.
<i>APRIL 6, 2000</i>	<i>INTERNAL REVIEW BOARD MTG. W/DHHS</i>	
April 25, 2000	National GPRA meeting to draft FY 2002 Annual Performance Plan.	Rockville, MD is the meeting site. GPRA meeting to precede Work Session.
April 26 - 27, 2000	National FY2002 Work Session when Area Team Representatives meet to build national FY 2002 Need and Rule Based budgets.	Use 2 days to work as an I/T/U team on proposed FY 2002 budgets.
<i>MAY 1 - 15, 2000 ? TBA</i>	<i>SUB COMMITTEE OF THE FY2002 BUDGET TEAM MEET TO FINALIZE</i>	<i>MEETING TO FINALIZE THE FY 2002 NEEDS AND RULE BASED BUDGETS</i>
Week of May 30 - June 2, 2000	Tribal/Urban Leadership meeting with DHHS Assistant Secretary of Management and Budget John Callahan.	Washington, DC will be the meeting site.
Week of June 5, 2000	Initial submission of FY 2002 Budget to DHHS.	
By July 31, 2000	Secretarial Decision on FY 2002 Budget Submission	
Early - Mid August, 2000	Mid FY 2002 Cycle Evaluation Meeting	
Mid-September, 2000	Official DHHS FY 2002 Request Submission to OMB	

End of September, 2000	Agency meeting with OMB re: Agency Submission	
Early October, 2000	Urban/Tribal Leadership to meet with OMB	
Week of November 20, 2000	FY 2002 OMB Passback	
December, 2000 – January, 2001	Finalize the FY 2002 Congressional Budget Justification	